



## 2018 Schedule Pick-Up/Identification Cards



Students will once again have ONE identification card. Students are expected to carry their ID Cards at **all times**, and are required for admission to school events. This year, **ALL** students will take their ID Photo during their scheduled time of their orientation (See Schedule Below). It is very important that students come during their scheduled time to make sure that they get their ID card with all specialized information (SAC, Off-Campus pass, and 4<sup>th</sup> period unscheduled) permanently affixed to the card, and they will receive their ID Cards **THAT DAY** so that they are ready to go for the first day of school.

For those who miss their scheduled time, they will not be able to get their IDs until after school begins on the photo makeup day, Tuesday, September 4<sup>th</sup>. This means that no 11<sup>th</sup> or 12<sup>th</sup> Grade Students will be able to get their off campus passes until that time, and students will not be able to use their SAC card for any events until they have their ID Cards. Replacement for lost or stolen ID cards will be **\$10.00**.

We recommend parents of 11<sup>th</sup> and 12<sup>th</sup> Grade students come into the office between August 6<sup>th</sup> and August 10<sup>th</sup> this summer to sign the off-campus pass agreement. This will allow our staff to emboss the necessary permissions onto the cards at Orientation. Eligible juniors and seniors will NOT be allowed to leave campus until their parents sign the parent consent form for off campus lunch passes.

### Schedule pick-up in August:

**Freshmen:** Tues., Aug. 14    **Seniors:** Wed., Aug. 15

**Juniors:** Thurs., Aug. 16    **Sophomores:** Fri., Aug. 17

Schedule pick-up (cafeteria), textbook distribution (library), and ID pictures (GAR) will begin at 8:00a.m., and will finish promptly at 12:00p.m. Please observe the following schedule and rotations each day to avoid standing in long lines.

<b>8:00 AM</b>	<b>Last Names A, E-F, L, R, &amp; W-X</b>
<b>9:00 AM</b>	<b>Last Names B, G, M, &amp; Y-Z</b>
<b>10:00 AM</b>	<b>Last Names C, H-J, N-O, &amp; T-V</b>
<b>11:00 AM</b>	<b>Last Names D, K, P-Q &amp; S</b>

Rotations:

- **A-D, L & P-Q** will start at schedule pickup in the cafeteria, then go to the library to pick up textbooks, then will get their ID photos & cards in the GAR, (11<sup>th</sup> & 12<sup>th</sup> will then go to the cafeteria to get Off Campus Passes) and they will finish at the Student Store.
- **E-F, G-K, & W-Z** will start at ID photos & cards in the GAR, will then go to the Student Store, then will pick up their schedules in the cafeteria (11<sup>th</sup> & 12<sup>th</sup> will get Off Campus Passes then), and will finish at the library to pick up their textbooks.
- **M-O, & R-V** will start with schedule pickups in the cafeteria, then will get their ID photos & cards in the GAR, then they will go to the library for textbook pickup, and will finish at the Student Store (11<sup>th</sup> & 12<sup>th</sup> will finish the cafeteria to get Off Campus Passes).

Counselors will be available from 8am-Noon to meet with students regarding schedules after students have gone through their scheduled rotations on their scheduled days.

All library or textbook fines need to be cleared **before** schedules can be picked-up.