



Club Charter Renewal Form

2018-2019 School Year

If you were a chartered club in 2017-2018, were in good standing with ASG and Administration, and your club constitution will be remaining the same (except new officers), you can renew your club charter by filling out the following and **attaching your club minutes from the meeting that includes your election process and new elected club officers for the 2018-2019 school year, and a list of members**. This is due by October 1st, 2018 to participate in Club Day, or the final day to submit a club, which is on February 1st, 2019.

Full Name of Club: _____

Teacher Advisor: _____

Club Officers (Please Print):

President's Name: _____

Club President Email: _____

Vice President's Name: _____

Club Vice President's Email: _____

Treasurer's Name: _____

Club Treasurer's Email: _____

Secretary's Name: _____

Club Secretary's Email: _____

Club Website Address (if you have one): _____

Meeting (Location): _____ **Meeting (Day & Time):** _____

Circle One: Weekly Bi-Weekly Monthly

Community Service:

All NPHS clubs are required to participate in some type of community service project, and 75% of the club must be present for that activity. It is recommended that the community service project either benefit Newbury Park High School or the community at large, and ties in with your club's overall purpose (see Article II). **Please attach** your Community Service Project Proposal with the following information:

- What do you propose to do as your club's community service project?
- What will it entail?
- Why is this worthwhile and/or how does it relate to your club's purpose?
- When will it occur?

Proof of participation via verification signatures must be submitted to the AP Activities Secretary by May 24th. Failure to do so will result in the suspension of the club for one school year.

This club charter renewal must be approved by ASG and the NPHS Administration.

This NPHS _____ Club Constitution is ratified into effect as of _____
Date

Please read and sign the following:

I, the Club President, hereby acknowledge the Club Guidelines & Regulations of the Newbury Park High School ASB. I will fully abide by these regulations in order to maintain the integrity of the group that I represent and the integrity of Newbury Park High School. I will ensure that my Club will follow all guidelines and regulations.

President's Signature

Date

I, the Club Advisor, have read and understand the Club Guidelines and Advisor Job Description. I agree to follow the guidelines set forth herein to the best of my ability. If I have a problem with any part of the Guidelines, I will seek advice from the AP of Activities.

Advisor's Signature

Date

Renewal Approval

ASG President Signature

ASG Advisor Signature

Carly Adams, Assistant Principal Signature