

MINUTES

Newbury Park High School PFA Meeting

October 1, 2018

President Julie Nagamoto called meeting to order at 7:12pm

Pledge

- Attendees: On file with the secretary.

Reading and Approval of Minutes:

A motion was made by Josh Eby and seconded by Steve Lepire to accept the September 11, 2018 as corrected. *The motion was approved.*

Treasurer Report: Daryl Miller

September 2018 Treasurer's report was presented:

Balance in checkbook 08/28/2018	\$11,627.13
Receipts	\$24,018.11
Disbursements	<u>(\$ 6,426.88)</u>
Balance on hand 09/30/2018	\$29,218.36

Checks presented for approval

9/4/18	1193	Cash	Change for book fair cash boxes	\$330.00
9/11/18	1194	TOHS PTSA	College Night	\$75.00
9/11/18	1195	Julie Nagamoto	Sign Up Genius	\$99.00
9/11/18	1196	Julie Nagamoto	Hospitality	\$100.40
9/14/18		BOFA debit	Deposit correction	\$2.90
9/18/18		BOFA debit	Returned check fee	\$25.00
9/18/18		BOFA debit	Returned check fee	\$12.00
9/19/18	1197	Barnes & Noble	Book fair	\$5,752.58
9/19/18	1198	NPHS Umbrella Boosters	Tax Prep	\$30.00

- Deposited \$24,018.11 - from membership drive, book fair, and SAT Boot camp.
- Checks were written for Umbrella Boosters and Barnes and Noble.
- One deposit correction – in PFA favor.
- One check returned due to account being frozen – will reach out to signer of check to get a new check and return check fees.

A motion made by Josh Eby and seconded by Shannon Martins to approve September 2018 Treasurer's Report. *The motion was approved.*

Principal's Report: Steve Lepire

- PSAT on October 10th – schedule has been sent out a couple of times as reminder to parents.
 - Students with an English class term one who don't take the PSAT will be going to the PAC take a class re coping skills by Ludington Institute.
 - As of Friday 744 kids signed up to take the PSAT, 400 juniors are signed up.
 - Pleased with sign ups.
 - 9th graders will be in the gym – take a different test 8-9 PSAT, Sophomore's in the GAR & gym, Juniors will be in the B building English classrooms.
 - If more space is needed will take the library and Panther Lab.

- Oct 10th will be a minimum day and we will be canceling the December 21st late collaboration day. Need a certain amount of minutes in the school year. There will be collaboration time on Wednesday the 10th.
- Students with a period one still go to period one. Students taking PSAT will be excused from their period one.
- Sent a reminder tonight re Angst the Movie – have around 100 sign ups.
 - Spoke with Mr. Hedin and Mrs. Chambers at the middle schools.
 - Speakers for the event are Heather Chamberlin -Director of Mental Health, Lorena Caulfield-Health Teacher, speaker representative from the Ludington Institute and Samantha Tamburro-Therapist in the Westlake area. They will all be on a panel after the movie is shown.
 - The panel will see the movie ahead of time and get a sense of what it is. Mr. Lepire has already previewed the movie along with site council. Movie is not overboard number one line in the movie - "its not just a stomach ache".
 - Still about 370 spots available – email asks for only one parent to attend to allow as many parents as possible to attend in the community.
 - Movie is middle school appropriate – will give it a couple of more days before opening up to Sycamore and Sequoia parents.
- Homecoming – great weekend of events
 - Great game and half time show – fantastic firework show.
 - Worked with fire marshal on how the firework show was to be done. One thing to do different is to alert attendees to turn their attention to where the show will be taking place.
 - Canvased neighborhood with flyers to alert them about the firework show.
 - Dance was great – over 1400 tickets sold, 50 no shows.
 - Spoke with kids – had a great time.
- Dancing with Panther Stars October 13th.
 - Different this year - instead of individuals dance team members are competing with crews.
 - Baseball is a crew, admins and teachers are a crew – all getting judged.
 - 10 or 11 acts.
 - Fundraiser for dance team.
- Club day – October 19th
 - In process of renewing and approving clubs and interest groups.
 - Encourage kids to find a spot or group.
- Measure I update
 - All technology purchases done last year are all out to teachers.
 - Meeting with a technology committee to plan something to be done during this year, will do another order to meet our goal to put a set of devices in every classroom.
- Pool is done – still working on a perimeter fence.
- Main projects for this year:
 - Replacing air conditioner controls in each teacher's classroom.
 - Add 95 parking spaces for students in back.
 - Softball field will go to bid in December.
 - Add 3 sand/volleyball courts.
 - Complete paint job for the school.
 - Big final project is to replace portables with new classrooms.
- Mrs. Welch held first safety committee meeting – students parents and staff members attended.

- Safety plan was approved at last site council meeting and has been sent to the school district.
- Set up a school remind app for every teacher – to communicate in the event of an emergency.
- Substitute shows up for the day – getting cell phone in the event of emergency they can be texted or contacted.
- Mr. Graham – teaching 2 sessions of an introductory emergency response class – kids learning about what it means to be a first responder – working on a field trip with the harbor patrol.
 - Mr. Graham is working on becoming a full Certified CPR instructor.
 - Upper class has first priority on the elective class.
- 5 star points – beacons at event that helps check in kids.
 - Unveiled for the kids at the Rally, broke up school staff into 2 teams – i.e. teachers get points to come to the tall gate with kids.
 - Kids can come to adult to get credit, will get points to come to intervention classes at lunch or tutoring.
 - Emergency app on this – not active yet.
- Mr. Grimes studio is almost done and will be filming the state of the school.
- Little Shop of Horrors – November 9 & 10 and 15, 16 & 17.

Mrs. Alvarez

- Toys for Tots runs November through mid December – will use 5 star students to promote this.

President's Report: Julie Nagamoto

- Upcoming Dates
 - 10/10 PSAT
 - 10/16 Parent Talk: Angst the Movie
 - 10/17 Principal's Coffee
 - 10/31 late start day
- School Cents – Julie has October flyers and will be getting them out in the Panther Tale flyer.
 - Promotions change every month and everything is logged online now.
 - Wendy Goldstein is the coordinator.
 - Can get checked into the farmers markets, breast cancer awareness, mom's expo and restaurant night for fundraiser.
 - Ewaste coming in October - anything with a screen bigger than 4 inches the school will get points per item donated.
- Freshman mom, ReAnnon Ryder has agreed to be our volunteer coordinator – also volunteer coordinator at Sequoia for their PFA.
- College night at Thousand Oaks High School – was a good night, lots of food trucks.
 - Next year will be at Westlake High School.
- Book fair went well:
 - Approx. profit \$2,036 – will split with English Department.
 - 25% discount was given on books and we beat last years September sales.
 - No book fair in January– will have someone to take this over next year.

A motion made by Julie Nagamoto and seconded by Daryl Miller to split the profits of the book sales and issue the English Dept. a check for \$1000.00 *The motion was approved.*

Programs: Josh Eby

- Boot camp went well – However, got a text from person in charge – library was not opened at 8:50am – still started on time at 9:00am.
 - 47 kids signed up with the help of Mr. Wutkee and Facebook.
 - We get about 1/2 of the profits – got \$3000 last year's boot camp.
 - Would like to follow up and get feedback from kids who attended – email rep for list of kids who attended.
 - Couple groups who are competing to get schools business if there is not positive feedback
 - About \$195 to take the boot camp – 2 days and finish with a practice test
- Working on Angst the Movie with Mr. Lepire – hoping to get around 200-300 parents in attendance.

Membership: Shannon Martens and Marianne Merrill

- Number on spreadsheet is different totals are more than deposit totals.
- Some checks given for scholarship foundation not recorded correctly and could not find the names on the spreadsheet.

Hospitality: Oonagh Gaynor

- Homecoming went great
 - A lot of people did not receive the sign up genius – did use the 2018/2019 year dist. list.
 - PFA to consider buying another cooler – 4 on hand but need another for ice.
 - Snacks – too many sweets, need more crackers & cheese or finger hot foods.
 - Solicit no food with nuts going forward for events.
 - Custodian side – short trash cans.
 - Custodians – only 2, when one was on break they were short handed.
 - Custodians did great job – checking bathrooms, keeping everything clean.

New Business

- Bylaws Review

A motion made by Julie Nagamoto and seconded by Josh Eby to accept the bylaws as written. *The motion was approved.*

Meeting was adjourned at: 7:57pm

Next Meeting: Monday, November 5, 2018.

Minutes recorded by ***Secretary***
Alisa Stearns
