

MINUTES

Newbury Park High School PFA Meeting

September 11, 2018

President Julie Nagamoto called meeting to order at 7:32 pm

Pledge

- Attendees: On file with the secretary.
- Introductions were made.

Reading and Approval of Minutes:

- **A motion was made by Kathleen Mallory and seconded by Josh Eby to accept the June 4, 2018 and August 20, 2018 minutes as written.**

The motion was approved.

Student Report: Audrey Washington

- Homecoming planning
 - PFA help for coat room and snacks/drinks
- Publicity made a poster for suicide prevention day
- Teacher recognition
 - Birthdays and doing something for new teachers
- Trying to get 5 star going
 - Track points per students
 - Get more attendance at events & more participation by students on campus
 - Hoping to make this bigger but this is the first year
- Rally and activities
 - Working on half time show – theme is grease
 - After rally

Treasurer Report: Daryl Miller

- Proposed budget 2018/2019 – loss of \$4600 but Catalyst check for \$3000 will offset this, had to take the drug kits out of the budget, nothing allocated to Donate a brick – budget needs to be corrected to July 2018
- Year End Budget – yellow sections changed from prior month. Bank found .20 mistake
- Auditor and treasurer may not be spouses and not related to anyone on the board

June Treasurer's report was presented:

Balance in checkbook 06/01/2018	\$11,274.63
Receipts	\$2.90
Disbursements	<u>(\$ 526.34)</u>
Balance on hand 06/30/2018	\$10,751.19

Checks presented for approval

1189	Alejandra Palmer	Senior Activities	\$33.90
1190	Julie Nagamoto	Senior Activities	\$83.42
1192	Julie Nagamoto	20-18-2019 copies/paperwork	\$405.02
	5/31/18 deposit s/b	\$304.93 not \$308.93	\$4.00

A motion made by Kathleen Mallory and seconded by Josh Eby to approve June 2018 Treasurer's Report. *The motion was approved.*

July Treasurer's report was presented:

Balance in checkbook 06/30/2018	\$10,751.19
Receipts	\$390.00
Disbursements	(\$ 0.00)
Balance on hand 07/31/2018	\$11,141.19

A motion made by Kathleen Mallory and seconded by Josh Eby to approve July 2018 Treasurer's Report. *The motion was approved.*

August Treasurer's report was presented:

Balance in checkbook 07/31/2018	\$11,141.19
Receipts	\$1,635.00
Disbursements	(\$ 1,179.66)
Balance on hand 08/31/2018	\$11,627.13

Checks presented for approval

1192	Oonagh Gaynor	Hospitality: Teacher's Luncheon	\$1,179.66
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A motion made by Kathleen Mallory and seconded by Josh Eby to approve August 2018 Treasurer's Report. *The motion was approved.*

A motion made by Shannon Martens and seconded by Steve Lepire to approve the 2018/2019 Proposed Budget as amended. *The motion was approved*

A motion made by Kathleen Mallory and seconded by Josh Eby to approve the 2017/2018 Year End Budget. *The motion was approved*

A motion made by Kathleen Mallory and seconded by Josh Eby to approve the 2017/2018 Audit. *The motion was approved*

- Student assistance fund for \$1000 – several students who need assistance – need SAC card and homecoming dance tickets
 - Release \$500 to administration to use as needed and report back to PFA once allocated. Money would be given to student store and then the lists of names would be given back to the PFA.

A motion made by Elise Laina and seconded by Josh Eby to release up to \$500.00 as needed to purchase SAC cards and Homecoming tickets. *The motion was approved*

Principal's Report: Steve Lepire

- School off to great start, enrollment over 2400.
 - 150 more than WL, 300 more TO
 - Really great for all 4 grade levels
- Homecoming end of month
 - Grease theme
 - Spirit week prior to Homecoming – ASG working on events
 - Tickets on sale – if bringing a guest – need to fill out the guest pass
- 9, 10 or 11 Grade – email sent tonight on PSAT – Wednesday October 10 to get all services offered by college board.
 - Test is done on Wednesday because kids do not get all of the benefits when it is done on a Saturday. Including access to Kahn Academy, access to score reports, & don't have to pay for proctors.
 - District funding registration costs for juniors who sign up to take the test. This is the year they qualify for national merit consideration and they also prep for standardized tests in spring.

- Kids were sent a Google form to learning account that needs to be filled out to take the test. 9 & 10 graders go to the college center with a check for \$25 made out to CVUSD. Encourage kids to come in and register – needs to be done by 9/28
- New district guidelines for volunteering
 - Level 2 – more than driving more than your child to a school event – need to be cleared by the school district. Will need to provide your DMV report – more than 2 points or DUI will not be approved. This needs to be turned into the school to be reviewed and approved. District has under community banner the information, also at the school the code of conduct.
 - Level 4 – parents chaperoning overnight trips – fingerprinting, mandating police training provided by school district. To ensure safety of children who come in contact with an adult.
 - Be proactive about getting parents cleared. Will need to be fingerprinted with the school district regardless if you have been fingerprinted before.
- Fundraiser's
 - Any out of the box fundraiser's, i.e. go fund me, donors choose: need to come to Principal first and discuss proposed idea. Allows to promote and help with success. This will also be communicated to teachers.
- Website – webmaster – added banners under Parents – School Site Council, PFA, etc. Working on creating and populating sites.
- Back to school went well
- Reviewed responses to LCAP survey. Social emotional wellbeing of students – one event in the fall – movie, Angst – 43 mins long – struggles re anxiety, social emotional well being, coping strategies. Parent Talk night on October 16th, will have a panel after the movie.
 - They will show the panel the movie ahead of time to be prepared prior to parent talk night. Former teacher, Mrs. Lily creating social emotional well being in classrooms, hired to do some training in classrooms.
 - Writing an A-G elective course for juniors and seniors about managing anxiety/social emotional well being.
 - Geared towards Newbury Park community first. Site council money is being used to fund the event – do not want to charge parents for this event. May need to limit to one individual per family
- The Stedge Group purchased a banner – for profit college financial planning group
 - Put in a facilitron request to use one of the schools facilities to have an informational meeting on campus – declined request – parent associated with them.
 - Not in business for endorsing for profit financial planning groups

President's Report: Julie Nagamoto

- Upcoming Dates
 - 9/12 Principal's Coffee at 8:30AM
 - 9/19 No School
 - 9/24 College night – 3 high schools come together and will be hosted and Thousand Oaks High School, workshops on financial aid, UC's, State Schools
 - 9/26 Collaboration late start day
 - 9/29-9/30 SAT Bootcamp
 - 9/29 Homecoming Dance
- Umbrella reauthorization due – few items that need to be completed
 - Need to get minutes approved from last year and this year
 - Treasurer's reports
- College night
 - Needs to request a check for \$75.00 – goes to food and gift cards to go to speakers
- Book fair
 - Publicized much better this year
 - Structured better this year – instead of room shaped in a U, set out flat - 4 tables for books and 4 tables for refreshments.
 - Asked for freshman (1st and 2nd semester) to buy ahead for the entire year.
 - Ran out of several books – even when refilling orders

- Book orders turned in today. Should have final numbers next week.
- Same price as Barnes & Noble. Barnes and Noble gives back 20% to NPHS, if the school meets a certain threshold they will give back 25%.
- Takes the profits and splits ½ to PFA and ½ to English Dept.
- After prom
 - Safe and sober party after the prom
 - Very low attendance last year, held at sports academy. Tried cutting hours back – instead of letting them out at 5am, we let them out at 3am.
 - There is quite a bit in budget allocated for after prom.
 - What to do with it this year, attendance is decreasing. About 75 kids attended. A lot of the left over items were donated to local churches.
 - Wendy and Steve Grossman will not be returning this year for after prom.
 - (a) Do we want to recruit someone for after prom? (b) Do we want to have an after prom? (c) If no after prom, what to do with money to benefit the kids?
 - ASG kids do not attend after prom - From Audrey Washington – after prom not held at The Roxy., which is why many of the kids did not attend since the prom was in Camarillo. The Roxy was not used since they do not allow for decorating until 11 – about the time prom kids are arriving
 - Will need parents to help run it.
 - Survey students for ideas regarding after prom.
- Set up a meeting for parents/students to determine interest in after prom. General email with information about after prom. Needs to be done by the beginning of October – October 1 at 6:30pm for the meeting. After Prom Interest Meeting. Need to find a new chair person to run the event.

Programs: Josh Eby

- Bootcamps scheduled
 - 18 signed up for the first one - would really like to have about 25.
 - Sent out a separate email last week and will do another next week – also part of Panther Tale.
- There is a new rep for Catalyst – Met with new rep.
 - New rep is willing to offer more practice PSAT and SAT stuff – will email counselors to see.
 - Got check from them - \$3000
- Movie - Angst

Membership: Shannon Martens and Marianne Merrill

- \$12,411 PFA donations
- \$1,960 Scholarship donations
- \$265 staff donations
- Alexis Helman(mother), Sofia Helman - junior(daughter) - \$100 visa gift card winner

Hospitality: Oonagh Gaynor

- Homecoming – looking for volunteers.
 - Change coat room procedures for Homecoming – issues with tags
 - Sending out invite for volunteers by end of week.
 - Scheduling was an issue last year. People were there too early and there were times when we were short people. Ensure there are experienced people during all of the time frames.

Meeting was adjourned at: 8:54pm

Next Meeting: Monday, October 1, 2018.

Minutes recorded by **Secretary**
Alisa Stearns
