

2020-2021 CLUB & INTEREST GROUPS REMOTE LEARNING RULES AND GUIDELINES

We know many of you are eager to meet and interact with your peers, not to mention help out our community and other causes. Some of you have reached out about starting new clubs, Club Day, and other related topics and we would like to offer some guidance on how Clubs and Interest Groups will proceed while we are doing full remote learning. Please read through the information below to see the Clubs & Interest Group Guidelines while Remote.

1. CREATING A BRAND NEW CLUB

- NPHS Clubs require an executive board, meeting minutes, and a financial account through our Student Store with regular financial activity (money coming in, money coming out). Due to the accountability requirements with finances, with Remote Learning we feel that it is difficult to allow new groups to create accounts without being able to access the students in person and offer proper training and hands on guidance. So while remote, all students interested in starting a new club will need to start as an Interest Group.
- Just as a reminder **INTEREST GROUPS ARE CLUBS** that do not require a financial account on campus, and do not involve financial activity. They are still clubs and are viewed by any post-secondary institution as the same thing. You may include Club in the title of an Interest Group. (See the website for clarity on the expectations of Clubs and Interest Groups, as well as the differences)
- Once we are able to return to campus, the Interest Group Representative can meet with Mrs. Adams, the AP of Activities, to discuss changing to become a Club. If you believe that a Club is more of what you are going for, it is recommended to create an executive board and keep regular minutes so that you are prepared to exemplify why your Interest Group status should change to a club.
- Please complete the [Interest Group Registration Form](#) on the NPHS Website. Once approved, your advisor will receive an email and you may begin meeting.

2. EXISTING CLUBS THAT HAVE A CONSTITUTION ON FILE FROM THE 2019-2020 SCHOOL YEAR

- Clubs that existed and were in good standing during the 2019-2020 school year that wish to continue on this year, will remain a Club and need to complete the [Club Renewal Form](#) on the NPHS Website. Once approved, your advisor will receive an email and you may begin meeting.
- Clubs must submit regular minutes to Mrs. Laina electronically at elaina@conejousd.org. Please use the Minutes form on the website as the minimum of what should be turned in.
- Until school resumes in-person, the community service requirement will be on hold. If it can't be done in a virtual manner, a club cannot participate. We will provide an update for community service projects once school resumes.
- Fundraising, reimbursements, expenses, may be difficult during this time. There is no expectation to utilize your club funds or earn money while remote. We are keeping existing club accounts open so that the transition will be easier. If any club has donations, they can have the donors mail it to the NPHS Student store with the Club name included, or they can go to the Student Store Website and use the [Donation Tab](#) to donate electronically. Go Fund Me, Venmo or other donation sites should not be used for club accounts. Please use the Student Store website where a tax ID # is provided.
- For any virtual fundraisers, you must get approval from the NPHS Activities Office prior.

3. INTEREST GROUPS

- Whether your group is new, or existed last year, you must fill out an [Interest Group Registration Form](#) to exist. Once approved, your advisor will be emailed and you can begin meeting virtually.

4. MEETINGS FOR INTEREST GROUPS & CLUBS

- **NO IN-PERSON MEETINGS, FUNDRAISERS, OR GATHERINGS OF ANY KIND ARE PERMITTED AT THIS POINT.**
- All meetings must be held virtually and the advisor (certificated teacher) must be present for all meetings from beginning to end.
- Meeting times must be arranged with the advisor and can occur during 10:45-11:45am or after 2:30pm.
- Any fundraising must be done without any in-person interactions. For example, you can arrange a restaurant night asking people to purchase food on a specific night through email/social media/bulletin, but cannot ask

members of the club to stand outside the restaurant soliciting for funds or for everyone in the club to gather at the restaurant at the same time.

- No in-person activities of any kind can occur, even with gloves and masks on. If your group has any virtual activities planned, please consult with the NPHS Activities Office for approval.

5. RECRUITMENT/ADVERTISING

- In lieu of Future Panther Night & Club Day, ASG and the Activities Department are working on a few different ways to get info about clubs out to students. We are hoping to do more, but this is what we are starting with.
 1. Each Club/Interest Group can write a short 2-3 sentence blurb about their group to share on the NPHS Website that would tell students what the Club/Interest Group is about. (This is included on the registration and renewal forms)
 2. Each Club/Interest Group can shoot a short video 1-2 minutes and provide a link for students to view on the website. Make sure you are following the No In-Person Gatherings while filming. (This is included on the registration and renewal forms)
 3. September 14th-18th ASG will do club shout outs on social media. If your Club/Interest Group has a social media account, be sure to follow and tag ASG in your posts.
 4. We will send Reminds for Club/Interest Group Meetings on the days your group meets.

Please refer to the NPHS Website for Clubs & Interest Groups Information under the Activities tab for the general rules and guidelines for On-Campus Clubs and Interest Groups, as well as all required forms. We will also include a live Google Sheet listing current Clubs and Interest Groups and their meeting times as we approve them.

For the 2020-21 school year Logix Federal Credit Union donated shopping bags to help distribute school supplies to NPHS students. This local financial institution has a history of giving back to the community. Some of those activities include sharing monetary contributions and volunteering with nonprofit organizations, like [Manna](#), [James Storehouse](#) and [Senior Concerns](#).

Logix staff is always looking for opportunities to make a difference in schools, by way of beautifying campuses, sponsoring events, and supporting fundraisers and drives to help the community. If you would like your activity to be considered by Logix, please talk to Ms. Adams.

To learn more about Logix, please visit, www.lfcu.com or www.lfcu.com/community.